

COLORADO MILITARY HISTORIANS (CMH) CONSTITUTION

Article 1: Purpose

- A. To exhibit and promote, both individually and as a club, an interest in the history of warfare.
- B. To provide a forum to exchange ideas, experiences, and a knowledge of warfare.
- C. To stimulate research into areas of common interest that shall include formal history, dress, weaponry, personalities, military miniatures, and wargaming.
- D. To be non-political, non-commercial, non-sectarian, and non-partisan.

Article 2: Meetings

- A. Regular meetings shall be held monthly unless otherwise specified by the Executive Council.
- B. Executive Council meetings shall be held monthly unless otherwise specified by the Executive Council. At least one week prior to this meeting a written announcement will be made.

Article 3: Membership

- A. Prospective member must exhibit an interest as stated in Purpose/Article 1. Prospective member must be 18 years of age or older.
- B. Prospective member must be sponsored by a present member in good standing and approved by the Executive Council.
- C. Prospective member must pay current year's dues before assuming regular status.
- D. All members and student members shall pay dues on a per annum basis, payable January 1. The amount will be determined as a part of the budgetary process. Members

entering after October 1 shall have their dues prorated to 50% for the remainder of the year.

- E. Deserving individuals may be accorded the status of "Honorary Member" on approval of 2/3 of the active members at a regular meeting. Honorary members will have all the privileges of regular active members, except voting or holding office, and will not be required to pay the regular annual dues.
- F. Loss of membership shall occur for any one of the following reasons:
 - 1. Four months arrears in dues.
 - 2. Member voluntarily resigns from the organization.
- G. Persons who have not reached the age of 18, who meet the other qualifications, and who agree to abide by these by-laws, shall be eligible for student membership. Junior membership shall become effective only upon a two-thirds affirmative vote of the Executive Council. Junior members may neither vote nor hold office. Upon reaching the age of 18, a junior member shall automatically become a regular member.

Article 4: Officers

All officers shall perform the duties prescribed in the parliamentary authority in addition to those outlined in these by-laws and those assigned from time to time; and deliver to their successor all

official material prior to the term of their successor

A. President:

1. He shall conduct the monthly meetings as presiding officer.
2. He has the right to call a meeting of the Executive Council.
3. He has the right to create committees.
4. He shall publish an annual report outlining accomplishments and including the Treasurer's budget and expenditures.

B. Vice President:

1. He shall conduct the meeting in the absence of the President.
2. He shall serve on committees as assigned by the President and shall act as chairman of these committees when so designated.

C. Secretary:

1. He shall send a monthly meeting announcement at least one week in advance of the regular monthly meeting, and note the Executive Council meeting date.
2. He shall maintain a mailing list for the above.
3. He shall take and distribute minutes for each regular meeting and each Executive Council meeting.
4. He shall publish a membership list and guest roster in June and January.

D. Treasurer:

1. He shall receive all moneys of the association.

2. He shall keep an accurate record of receipt and expenditures.
3. He shall pay out funds as authorized.
4. Prepare the annual report to be submitted to the President by the May membership meeting.
5. The new Executive Council each year shall audit and approve the books and record their acceptance and approval.

E. Historian:

1. He shall edit a journal.
2. He shall preserve material donated to the organization.
3. He shall be responsible for the proper administration of the club library. He may appoint a librarian to handle this duty.

F. Term of Office:

1. Term of office shall be one year.

G. Qualifications of Officers:

1. To be eligible for nomination to any executive office, an individual must have been an active member

in good standing for at least three months prior to the date of the annual election.

Article 5: Business Procedures

- A. The Executive Council may conduct all club business except:
 - 1. Election of officers.
 - 2. Approval or modification of the budget.
 - 3. Amendments to this constitution.

- B. All business petitions must first be submitted to the Executive Council for consideration. The Executive Council may:
 - 1. Approve the petition and implement action to carry it out.
 - 2. Submit the petition to the entire club membership for voting at a regular meeting.
 - 3. Refer the petition to a committee for study and recommendations.
 - 4. Reject the petition.

- C. If the petition is not acted upon by the Executive Council, to the satisfaction of the petitioner, it may be submitted at a regular meeting.
 - 1. A majority of the Executive Council may act on any club business.
 - 2. Petitions to be submitted at regular meetings must be in writing, and will be acted upon at the meeting. A majority vote is required for approval.
 - 3. Executive Council meetings shall be open to all members.

4. All actions of the Executive Council and committees shall be reported monthly, in writing, either in a special report or in the club newsletter.
5. Secret ballots may be called for by any member.
6. At regular meetings, a quorum is required to conduct business. An executive quorum is required to conduct business at an Executive Council meeting.

Article 6: Elections

- A. Elections will be held at the regular meeting in May.
- B. A nominating committee of not less than three members shall be appointed 30 days or more prior to the annual elections and approved by the Executive Council. This committee shall nominate at least one candidate for each office. This slate shall appear in the May meeting announcement. At the May meeting elections further nominations may be made from the floor.
- C. A simple majority is required to elect officers. In the case that no nominee has received the majority of the votes, another ballot will be taken with the nominee receiving the least number of votes being deleted from that and succeeding ballots.
- D. Only members who have paid their dues for the current calendar year are eligible to vote in the election of officers.
- E. Newly elected officers assume their duties immediately after the adjournment of the May meeting.
- F. Officers shall be elected in the following order:
President, Vice President, Secretary, Treasurer and Historian.
- G. A vacancy in elected positions shall be filled at the next regular meeting.

Article 7: Budget

- A. A budget of estimated expenses for their term of office will be prepared by the newly elected Executive Council.

It will be presented to the club membership for approval at the regular June meeting.

- B. This budget will include all foreseeable expenditures for the following fiscal year, and establish the amount of dues for the next fiscal year.
- C. The budget may include a petty cash fund not to exceed \$50.00. Expenditures from this fund may be approved by a minimum of three members of the Executive Council
- D. All expenditures not included in the budget must be approved by the membership.
- E. Approval of this budget and all other expenditures is granted by a majority vote at a regular meeting.

Article 8: Amendments

- A. These bylaws may be amended at any regular meeting of the organization by a 2/3 vote provided notice in writing of the proposed amendment was presented in the newsletter or at the previous meeting.

Article 9: Parliamentary Authority

Robert's Rules of Order Revised shall govern this organization in all cases to which they are applicable and in which they are not in conflict with these bylaws.

Article 10: Definitions

- A. Executive Council:

- 1. Voting members:

- a) The four elected officers
- b) The immediate past President may hold the office of Historian if he wishes. If the immediate past President is elected as one of the four voting

officers, or if he chooses not to serve as Historian, Historian becomes an elected office.

2. Non-voting members:

- a) Committee chairmen, not otherwise members of the council.

B. Amendment: An addition or change to the Constitution.

C. Petition: An item of business to receive action.

D. Quorum:

- 1. Regular meeting quorum is 1/3 of the total membership.
- 2. Executive Council quorum requires three of the council's voting members.

E. Majority is 51% or more of the members present.

Article 11: Removal from Office

Failure of any officer to attend three consecutive Executive Council meetings shall automatically constitute the resignation of that Officer.

Article 12: Articles of Organization

These bylaws shall be deemed to be a part of its articles of organization.

Article 13: Repeal of Prior Constitutions

This constitution upon ratification, supersedes all prior institutions and bylaws of this organization.

AMENDMENTS TO THE CONSTITUTION

Amendment 1: Membership Requirements

A. Membership Initiation Requirements

1. An initiate must submit an application to a current member of the Executive Council, current copies of which will be available from the members of the council, along with a letter detailing his interests in military history.
2. He must also have a current member submit a supporting letter detailing the member's knowledge of the initiate's desirability as a member.
3. He must have attended a minimum of three club functions.
4. The initiate must submit his first year's dues which will be refunded if he is not accepted.
5. The Executive Council, upon receipt of all the above mentioned items, will at the next scheduled board meeting consider the initiate's application in the light of the club's purposes as stated in the CMH constitution. The application will be accepted or rejected by a simple major it vote at this meeting.